

## Program Costs

- ⚙ Currently, there is no registration fee.
- ⚙ All travel related costs are the responsibility of the applicant's court or department.
- ⚙ Parking at a designated garage will be validated.

## National Center for State Courts (NCSC) Costs

- ⚙ If you wish to have the Phase I and CMP courses also count towards the National Center for State Courts (NCSC) Court Manager Program (CMP) certification there is a \$50 per course fee.
- ⚙ This fee is not required for the ACM AZ Plus Sessions or for completion of the ACM certificate.

## Upcoming Class Dates

Please log onto <http://supreme22/edu>



## Arizona Court Manager

For additional program information:

Phone: 602-452-3024

Fax: 602-452-3004

E-mail: [clia@courts.az.gov](mailto:clia@courts.az.gov)

## Arizona Court Manager



**Courts and  
Probation Departments**

**ACM Program  
Information and  
Application**

**Sponsored by**



## Court and Probation Professionals



Increasingly, Arizona's courts and probation departments are investing in the development of a highly-trained, professional team of managers and leaders. In September 2006, the Chief Justice established the Court Leadership Institute of Arizona (CLIA) "to provide leadership skills, knowledge, and performance improvement resources to current and emerging Arizona Court leaders." As a major component of this mission, CLIA is pleased to announce the "Arizona Court Manager (ACM)" program.

Arizona's highly successful partnership with the Institute for Court Management (ICM), a division of the National Center for State Courts, enables court and probation staff to attend Phase I ICM courses on-site in Arizona. These ICM courses provide "quality training that is both useful for current court practices and that prepare court leaders for tomorrow."

Consisting of the five Phase I core courses and a "Concluding Seminar," successful completion of ICM's Court Management Program (CMP) results in the nationally-recognized court management certification. The "Arizona Court Manager" ACM certificate completes the package of CMP curriculum by including an additional component of Arizona-specific learning objectives.

Due to the high demand for ICM's courses, and the recognized benefit of cohort-based education, CLIA has developed an application process for participants interested in pursuing an ACM certificate.

**Additional information about the ACM Program can be found at:**

[http://supreme22/edu/clia/CLIA\\_ACM.htm](http://supreme22/edu/clia/CLIA_ACM.htm)

## Arizona Court Manager

Admission to the ACM program provides priority registration into Arizona sponsored ICM and ACM sessions as follows:

✿ 5 ICM Phase I Courses:

*(2.5 days each)*

- ✿ Casflow Management
- ✿ Court Performance Standards
- ✿ Financial Management
- ✿ Human Resources Management
- ✿ Technology Management

✿ ICM CMP Concluding Seminar

*(2.5 days)*

✿ ACM AZ Plus Sessions:

- ✿ Capstone *(3 days)*
- ✿ Alternative Resolutions *(1/2 day)*
- ✿ Managing Diversity *(1/2 day)*

Included with this brochure is an application to participate in the ACM Program. If you have additional questions, contact [clia@courts.az.gov](mailto:clia@courts.az.gov).

